

# **CHILD WELFARE INCIDENT ENHANCEMENT 2007**



## **INCIDENT – CHANGES**

**\*\*When an incident is being created for a child welfare, abuse-neglect petition:**

1. Only create one incident versus multiple incidents for mother, father, or other.

2. Use the following offense codes for these types of petitions:

-Child Welfare Proceeding

(Note: Search for on Statute Lookup Pop-Up Screen/Short Description with \*chi)

-Termination of Parental Rights

-Voluntary Relinquishment

## HEARINGS – CHANGES

**\*\*** When any Child Welfare incident is being heard, the user must associated a party and/or parties to the hearing:

The option of Mother, Father, Other and Case is required. The Process button will not appear until the option(s) is/are chosen.

**\*\*** When any delinquency incident is being heard the user does not need to associate the party to the hearing and the option of Mother, Father, Other, and Case will not appear.

**\*\*** To view hearing by party, view from Hearing Detail screen, Incident Hearing Detail screen and Judicial Calendar Hearing screen.

## MINUTES – CHANGES

**\*\*** All hearings associated with a worksheet will be able to be selected for modification from one button and subsequent popup screen titled “Modify Main/Assoc. Hearing Details.”

**\*\*** Associate party and/or parties to dispositions that automate on the “Full Item Detail Page” when a Child Welfare Incident is selected.

**\*\*** Select which party was adjudicated on the Findings of Fact/Conclusions of Law item.

## **DISPOSITION – CHANGES**

**\*\*Every disposition associated with a Child Welfare incident MUST BE associated with the option of Mother, Father, Other or Case.**

**\*\*The words Mother, Father, Other or Case will display underneath the Child Welfare disposition in brackets. These words will not display on Delinquency incidents.**

**\*\*To view disposition detail by party, view from Case Disposition, Edit Incident, Incident/Disposition and All Incident page Disposition link.**

**\*\* Disposition association examples:**

custody and guardianship given to DCFS -----case

mediation-----father and mother

family counseling-----father, mother and case

## Directions:

1. Create a new Child Welfare Incident
2. Calendar the Child Welfare Incident and associate the hearing with the correct party, Shelter Hearing would be “case,” petition would be associated to whomever the petition is against, mother, father, other.
3. Create minute worksheet
4. On any Findings of Fact/Conclusion of Law item select which of the parties was adjudicated. (this will be required as well if entered manually)
5. On the Full Item detail screen, dispositions that are associated to the Child Welfare incident also need to be associated to a party, I.e., mother, father, other, or case. (this will be required as well if entered manually)
6. Post and sign worksheet.